School:

Teacher's name:

Class:

LESSON PLAN

(Based on Official Letter No. 5512/BGDDT-GDTrH dated December 18, 2020 of the MOET)

UNIT 5: THE WORLD OF WORK

Lesson 1: Getting started – Our parents' job!

I. OBJECTIVES

By the end of this lesson, Ss will be able to:

1. Knowledge

- Get an overview of the topic *The world of work*
- Use vocabulary related to work

2. Competences

- Develop communication skills and creativity
- Be collaborative and supportive in pair work and teamwork

3. Personal qualities

- Be proud and respectful of parent's job
- Be aware of different jobs in the future
- Actively join in class activities

II. MATERIALS

- Grade 12 textbook, Unit 5, Getting Started
- Computer connected to the Internet
- Projector / TV
- hoclieu.vn

Language analysis

Form	Pronunciation	Meaning	Vietnamese equivalent
1. shift (n)	/ʃɪft/	a period of time worked by a group of workers who start work as another group finishes	ca làm việc
2. nine-to-five (adj)	/naın tə faıv/	a typical full-time work schedule from 9:00 a.m. to 5:00 p.m.	giờ hành chính
3. footstep (n)	/'fotstep/	the values, customs, and practices that have been passed down from parents to children over time	bước chân; truyền thống gia đình



4. accountant (n)	/əˈkaʊntənt/	a person whose job is to keep or check financial accounts	kế toán
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Assumption

Anticipated difficulties	Solutions
Students may lack knowledge and experience	- Encourage students to work in groups so that
about the topic.	they can help each other.
	- Give short, clear instructions and help if
	necessary.

III. PROCEDURES

1. WARM-UP (5 mins)

a. Objectives:

- To introduce the topic of the unit.
- To set the context for the listening and reading part.

b. Content:

- Watching a video

c. Expected outcomes:

- Students can understand what children say in the video and guess the topic of the unit.

d. Organisation:

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Watching a video	- Students watch a video and	Questions:
- Teacher plays a video and asks Ss	answer the question	What are they talking
to watch and answer the question.		about?
Link:		Suggested answer:
https://www.youtube.com/watch?v=		Their parent's jobs.
8bZbRTh92NM&t=84s		

e. Assessment

- T observes and gives feedback.

2. ACTIVITY 1: PRESENTATION (5 mins)

a. Objectives:

- To provide students with new words related to the topic of *The world of work*.
- To help students be well-prepared for the listening and reading tasks.

b. Content:

- Vocabulary pre-teaching

c. Expected outcomes:

- Students can identify some vocabulary related to the topic.



d. Organisation

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Vocabulary pre-teaching	- Students listen to the teacher's	Vocabulary:
- Teacher introduces the	explanation and guess the	1. shift (n): ca làm việc
vocabulary by:	words.	2. nine-to-five (adj): giò
+ showing the pictures illustrating		hành chính
the words		3. footstep (n): bước chân;
+ giving explanation		truyền thống gia đình
+ asking some elicit questions		4. accountant (n): kế toán

e. Assessment

- Teacher checks students' pronunciation & understanding and gives feedback.

3. ACTIVITY 2: PRACTICE (25 mins)

a. Objectives:

- To check Ss' comprehension of the conversation.
- To introduce collocations to describe jobs.
- To help Ss identify simple, compound and complex sentences.

b. Content:

- Task 1: Listen and read. (p.60)
- Task 2: Read the conversation again and put a tick (✓) in the appropriate column. (p.61)
- Task 3: Match the words/phrases to make phrases mentioned in 1. (p.61)
- Task 4: Complete the sentences with phrases or clauses in the box based on the conversation in 1. (p.61)

c. Expected outcomes:

- Students can understand the conversation and know some collocations to describe jobs.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS		
Task 1: Listen and read. (7 mins)				
- Teacher sets the context for the	- Students look at the picture	Questions:		
listening and reading.	and answer the questions.	1. Where are Mark and Lan?		
- Teacher has Ss look at the	- Students listen to the	2. What are they talking		
picture and elicit the context of	recording.	about?		
the conversation by asking some	- Ss compare the words and	Suggested answers:		
questions.	phrases with their partner.	1. They're at Lan's.		
- Teacher plays the recording	- Students read the	2. They're talking about their		
twice for Ss to listen and read	conversation aloud.	parents' jobs.		
along. Have Ss underline words				



and phrases related to the world				
of work while they are listening				
and reading.				
- Teacher puts Ss in pairs and				
asks them to compare the words				
and phrases they have				
underlined and discuss their				
meaning. Then check				
comprehension as a class.				
- Call on three Ss to read the				
conversation aloud.				
Task 2: Read the conversation a	gain and put a tick (\checkmark) in the a	ppropriate column. (7 mins)		
- Teacher puts Ss in pairs. Ask	- Students work in pairs to do	Answer key:		
them to read the notes carefully	the activity.	1. Lan's dad		
and decide which information	- Students share the answers in	2. Mark's dad		
belongs to Lan's dad, Mark's	front of the class and show	3. Lan's dad		
dad or Lan's mum. In stronger	where they can find them.	4. Lan's mum		
classes, encourage Ss to	- Correct the answers if			
complete the task without	needed.			
looking back at the				
conversation.				
- Then have them read the				
conversation again and locate				
the part of the conversation that				
has the information for each of				
the questions.				
- Teacher has Ss share their				
answers with the class.				
- Confirm the correct answers.				
Task 3: Match the words/ phrases to make phrases mentioned in 1. (6 mins)				
- Ask Ss to work independently	- Students read the	Answer key:		
to do the exercise.	conversation again and work	1. d		
- Check Ss' understanding of the	independently to do the	2. a		
individual words in each	activity.	3. b		
column.	- Share the answer with	4. c		
- Have Ss read the conversation	partners.			
quickly again, find these words	- Students share and check the			
and phrases, and underline them.	answers.			



Then ask Ss to do the matching.

- Allow Ss to share answers		
before discussing them as a		
class.		
- T prepares some pieces of		
paper with the words/ phrases.		
- T has Ss come to the board to		
match them.		
Task 4: Complete the sentences	with phrases or clauses in the b	ox based on the conversation
in 1. (5 mins)		
- Run through the task.	- Answer some eliciting	Answer key:
- Have Ss read each sentence	questions	1. c
and try to think of the missing	- Read the sentence and think	2. a
information to complete the	of the information	3. b
sentences.	- Some weak Ss can read the	4. d
- In weaker classes, encourage	conversation again to find the	
Ss to read the conversation again	information.	
and find the sentences.	- Ss share the answers	
- Check answers by calling on	- Listen to the teacher.	
one student to read the		
beginning of the sentence and		

types in later lessons.

of the sentence.

- Remind Ss of types of sentences learned in the unit (simple, compound, and

- Teacher checks students' exercises individually and gives feedback.

4. ACTIVITY 3: PRODUCTION (5 mins)

a. Objectives:

- To give Ss further practice

another student to read the end

complex sentences). Draw Ss' attention to these types and tell Ss that they will revise all these

b. Content:

- Game: Be a footballer

c. Expected outcomes:

- Ss can choose the correct answer



TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS			
Game: Be a footballer	Game: Be a footballer				
- Give instructions.	- Listen to the teacher	Answer key:			
- Show the questions and	- Choose the correct answers	1. A			
correct the answers.		2. B			
		3. C			
		4. B			
		5. B			

- Teacher checks students' exercises individually and gives feedback.

5. CONSOLIDATION (5 mins)

a. Wrap-up

- Teacher asks students to talk about what they have learnt in the lesson.

b. Homework

- Learn by heart vocabulary
- Do exercises in the workbook.
- Start preparing for the Project of the unit:
- + Teacher randomly puts Ss in groups of 6 and asks them to make a preparation about common parttime jobs that can be done by students during summer.
- + Teacher remind Ss that they can make different kinds of presentations for this project. They can make a poster or PowerPoint presentation for this project.
- + In each of the next lessons, spend a few minutes checking Ss' progress, helping them with any topic-related or functional language they need, and solving any other problems that may arise with their projects.



Board plan

Date of teaching

Unit 5: The world of work

Lesson 1: Getting started - Our parents' jobs

* Warm-up

* Vocabulary

- 1. shift (n)
- 2. nine-to-five (adj)
- 3. footstep (n)
- 4. accountant (n)

Task 1: Listen and read.

Task 2: Read and tick.

Task 3: Match.

Task 4: Complete the sentences.

Game: Be a footballer.

*Homework



UNIT 5: THE WORLD OF WORK

Lesson 2: Language

I. OBJECTIVES

By the end of this lesson, Ss will be able to:

1. Knowledge

- Speak with the correct stress of some auxiliary and modal verbs.
- Understand the words and phrases related to work.
- Use simple, compound, and complex sentences correctly.

2. Competences

- Develop communication skills;
- Be collaborative and supportive in pair work and teamwork;
- Actively join in class activities.

3. Personal qualities

- Be aware of different jobs in the future
- Develop self-study skills.

II. MATERIALS

- Grade 12 textbook, Unit 5, Language
- Computer connected to the Internet
- Projector / TV
- hoclieu.vn

Language analysis

- A simple sentence includes ONE independent clause.

Example: My brother didn't apply for the job.

- A compound sentence includes TWO or MORE independent clauses joined by a coordinating conjunctive (e.g. and, but, or, nor, yet, so), a correlative conjunction (e.g. not only....but also), or a conjunctive adverb (e.g. as a result, moreover, in fact, on the other hand)

Example:

My brother didn't apply for the job, **but** he was offered an apprenticeship.

Being a nurse is a very tiring job; moreover, you don't earn a high salary.

- A complex sentence includes ONE (or MORE) independent clause(s) and at least one dependent clause joined by a subordinating conjunction (e.g. when, while, because, although, if, so that). Example:

When I was younger, I wanted to become a driver.

Because my brother is often late for work, he is never promoted.

Assumption



Anticipated difficulties	Solutions
Students may lack knowledge about some	Provide students with the meaning and
lexical items.	pronunciation of some lexical items.
Students may have underdeveloped listening,	- Play the recording many times if necessary.
speaking and co-operating skills.	- Encourage students to work in pairs, and in
	groups so that they can help each other.
	- Provide feedback and help if necessary.
Some students will excessively talk in class.	- Define expectations in explicit detail.
	- Continue to define expectations in small
	chunks (before every activity).

III. PROCEDURES

1. WARM-UP (5 mins)

a. Objectives:

- To stir up the atmosphere and activate students' knowledge of the topic;
- To enhance students' skills of cooperating with teammates.

b. Content:

- Game: Sentence scramble

c. Expected outcomes:

- Students can revise simple, compound, and complex sentences.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
- Have Ss work in groups of 4-6	- Work in groups.	Answer key:
- Have Ss put the words/ phrases	- Do the task carefully and	1. He manages a team of
into the correct order to make a	write on the posters.	employees.
meaningful sentence.	- Stick the posters on the	2. The project deadline is
- Ask Ss to pay attention to the	board.	tomorrow, so we must work extra
subject, verbs, and other	- Correct.	hours to complete it.
complements.		3. I work in an office, and she
- Have Ss write the answer on		works from home.
the posters and stick them on		4. After she finishes
the board when finishing.		programming, she can assist him
- The group has more correct		with the graphic design work.
sentences and be the fastest will		
be the winner.		
- Correct and declare the		
winner.		
- Lead into the new lesson.		



- Teacher observes and gives feedback.

2. ACTIVITY 1: PRONUNCIATION (12 mins)

a. Objectives:

- To help Ss recognise and practise the stress of some auxiliary and modal verbs.

b. Content:

- Task 1: Listen and repeat. Pay attention to the stressed words. (p.62)

TEACHEDS ACTIVITIES CTUDENTS ACTIVITIES

- Task 2: Listen and underline the stressed auxiliary and modal verbs in the following sentences. Then practise saying the sentences in pairs. (p.62)

c. Expected outcomes:

- Students can recognise and practise the stress of some auxiliary and modal verbs.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS		
Task 1: Listen and repeat. Pay attention to the stressed words. (6 mins)				
- Explain the situations in which	- Listen to the teacher's	Audio script:		
auxiliary and modal verbs are	explanation.	1. I don't like working		
stressed.	- Listen and repeat.	with numbers, but my		
- Play the recording and ask Ss to	- Pay attention to the stressed	brother <u>does</u> .		
listen and repeat. Tell them to pay	auxiliary and modal verbs	2. I will help you with		
attention to the stressed auxiliary	- Practise reading the	your maths homework		
and modal verbs. Ask Ss to practise	sentences in pairs.	if I can.		
reading the sentences aloud in	- Practise the sentences in	3. <i>A</i> : You <u>haven't</u>		
pairs.	front of the class.	submitted your		
- Invite some pairs to practise the		application for the job		
sentences in front of the class.		yet.		
- Demonstrate the stressed auxiliary		B: I <u>have</u> .		
and modal verbs again clearly if		4. My brother couldn't		
needed.		ride a bike two months		
		ago, but he <u>can</u> now.		
Task 2: Listen and underline the st	ressed auxiliary and modal ver	bs in the following		
sentences. Then practise saying the	sentences in pairs. (6 mins)			
- Ask Ss to read the sentences and	- Read the sentences and	Audio script:		
underline auxiliary and modal	underline auxiliary and modal	1. I would help you find		
verbs that are stressed.	verbs that are stressed.	a job if I could.		
- Play the recording and have Ss	- Listen and check.	2. When he started his		
check their answers.	- Listen and repeat.	first job, he wasn't used		
		to working in an office,		
		but he is used to it now.		



- Play the recording again, pause	3. A: Are you ready for
after each sentence, for Ss to	the interview?
repeat.	B: Yes. I <u>am</u> .
- If time allowed, have Ss come up	4. A: Is your father a
with their own sentences and ask	teacher?
them to practise with others.	B: He was, but he's
	retired now.

- Teacher checks students' pronunciation and gives feedback.
- Students in class listen and give feedback on their friends' performance.

3. ACTIVITY 2: VOCABULARY (12 mins)

a. Objectives:

- To introduce words and phrases related to work.
- To help Ss practise using the words and phrases in 1 in meaningful contexts.

b. Content:

- Task 1: Match the words with their meanings. (p. 62)
- Task 2: Complete the sentences with the words in 1. (p. 62)

c. Expected outcomes:

- Students understand the meaning of words, memorise them, and are able to use them in meaningful contexts.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS	
Task 1: Match the words with their meanings. (6 mins)			
- Ask Ss to work in pairs. Ask	- Work in pairs	Answer key:	
them to read the words and	- Read the words and match	1. c	
phrases and match them to their	them to their meanings	2. d	
meanings.	- Give the answers in pairs.	3. b	
- Check answers as a class. Call	- Correct.	4. e	
on one student to read an item		5. a	
aloud and another student to			
read its meaning.			
- Correct.			
Task 2: Complete the sentences	with the words in 1. (6 mins)		
- Have Ss work in pairs. Tell	- Students work in pairs, read	Answer key:	
them to read the sentences	the sentences carefully and	1. employ	
carefully and decide which word	decide which words can be	2. challenging	
or phrase in 1 can be used to	used.	3. bonus	
complete each of the sentences.	- Listen to the teacher.	4. relevant	



Explain that they should use the	- Work in groups to play the	5. rewarding
context clues to decide on the	game.	
word/phrase, e.g. in the first	- Listen to the instructions.	
sentence, the gapped word is a	- Ss choose the box and give	
verb that the company has to do	the answers.	
to meet the production targets.	- Students read the complete	
- Check answers as a class by	sentences.	
playing the game PICK A BOX.		
- Have Ss work in 2 groups to		
play the game.		
- Give instructions.		
- Confirm the correct answers.		
Ask Ss to give reasons why they		
have chosen the word by		
referring to the context clues.		
- Ask individual Ss to read the		
complete sentences.		

- Teacher's observation on Ss' performance.
- Teacher's feedback and peers' feedback.

4. ACTIVITY 3: GRAMMAR (13 mins)

a. Objectives:

- To give Ss an opportunity to practise simple, compound, and complex sentences.
- To help Ss practise simple, compound, and complex sentences in a speaking activity.

b. Content:

- Task 1: Combine the following simple sentences, using the words in brackets. (p.63)
- Task 2: Work in pairs. Add more clauses to the following sentences to make compound or complex sentences. (p.63)

c. Expected outcomes:

- Students can use simple, compound, and complex sentences correctly in sentences and in speaking activity.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS	
Task 1: Combine the following simple sentences, using the words in brackets. (6 mins)			
- Tell Ss to read the	- Read the explanations in the	Answer key:	
explanations in the Remember!	Remember! box on page 62.	1. Although he left school with	
box on page 62. Check	- Answer the questions	no academic qualifications, he	
understanding of the grammar	- Listen to the teacher's	found a well-paid job./ He found	
point by asking questions about	explanation	a well-paid job although he left	



the number of clauses in the sentences.

- Explain the differences among the three types of sentences to make sure Ss understand them.
- In weaker classes, give more examples to demonstrate the grammar points.
- In stronger classes, have Ss come up with their own example sentences.
- Ask Ss to work in pairs or individually to combine the simple sentences by using the words in the bracket.
- Check answers as a class and ask Ss to explain their choices.

- Combine the simple sentences by using the words in the bracket.
- Correct

school with no academic qualifications.

- 2. If people learn English well, they will have a better chance of getting a job./ People will have a better chance of getting a job if they learn English well.
- 3. This job requires not only good language skills but also communication skills.
- 4. My dad attended a cooking course so that he can open his own restaurant.

Task 2: Work in pairs. Add more clauses to the following sentences to make compound or complex sentences. (7 mins)

- Have Ss read the instructions and examples, and make sure they all understand the context and what they have to do. In weaker classes, model a short conversation with a student.
- Note that the examples in the book are just a few suggestions. Encourage Ss to come up with their own ideas to make compound and complex sentences.
- Put Ss in pairs and practice saying the sentences.
- Invite some Ss to report back to the class.

- Read the instructions and examples.
- Work in pairs to make compound and complex sentences.
- Present their ideas in front of class.

Suggested answers:

- I admire teachers.
- + I admire teachers because they work hard to educate students, and their impact on society is invaluable.
- + I admire teachers who devote their time and energy to shaping young minds, as their passion for education can inspire a lifelong love of learning in students.
- There are jobs that no longer exist.
- + There are jobs that no longer exist, but new opportunities have emerged in the ever-changing workforce.
- + There are jobs that no longer exist because advancements in technology have rendered them obsolete, leading workers to



	adapt and acquire new skills for the evolving job market. - Some jobs will be done by robots in the future. + Some jobs will be done by robots in the future, but humans will still be needed for tasks that require human interaction and decision-making. + Although robots will take over certain jobs in the future, human will remain indispensable in occupations that demand creativity, emotional intelligence and complex problem-solving abilities.	ns nat ver ans
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- Teacher's observation on Ss' performance.
- Teacher's feedback and peers' feedback.

5. CONSOLIDATION (3 mins)

a. Wrap-up

- T asks Ss to talk about what they have learned in the lesson.
- + Pronunciation: Stressing auxiliary and modal verbs
- + Vocabulary: Work
- + Grammar: Simple, compound, and complex sentences (review and extension)

b. Homework

- Do exercises in the workbook.
- Learn by heart some vocabulary related to work.
- Do more exercises about simple, compound, and complex sentences.
- Prepare for the next lesson.

Board plan

Date of teaching

Unit 5: The world of work Lesson 2: Language



* Warm-up

Game: Sentence Scramble

* Pronunciation

- Task 1. Listen and repeat.
- Task 2. Listen and underline the stressed words.

* Vocabulary

- Task 1. Match.
- Task 2. Complete the sentences.

* Grammar

- Task 1. Combine sentences.
- Task 2. Make compound or complex sentences.

* Homework



UNIT 5: THE WORLD OF WORK

Lesson 3: Reading – Job advertisements

I. OBJECTIVES

By the end of this lesson, Ss will be able to:

1. Knowledge

- Develop reading skills for general ideas and for specific information in job advertisements.

2. Competences

- Develop communication skills and creativity;
- Be collaborative and supportive in pair work and teamwork;
- Develop presentation skills;
- Actively join in class activities.

3. Personal qualities

- Cognizant of how to read job advertisements and aware of future career prospects.
- Develop self-study skills.

II. MATERIALS

- Grade 12 textbook, Unit 5, Reading
- Computer connected to the Internet
- Projector / TV
- hoclieu.vn

Language analysis

Form	Pronunciation	Meaning	Vietnamese equivalent
1. unpaid (adj)	/ˌʌnˈpeɪd/	not receiving payment for work that they do	không được trả lương
2. wage (n)	/weɪdʒ/	a regular amount of money that you earn, usually every week or every month, for work or services	tiền công (trả theo giờ hoặc theo khối lượng công việc)
3. donation (n)	/dəʊˈneɪʃn/	something that is given to a person or an organisation such as a charity, in order to help them	đồ từ thiện, quyên góp
4. overtime pay (n)	/ˈəʊvətaɪm peɪ /	extra money that an employee receives for working more	tiền ngoài giờ



		hours than their regular work schedule.	
5. responsibility (n)	/rɪˌspɒnsəˈbɪləti/	a moral duty to do something or to help or take care of somebody because of your job, position,	nhiệm vụ

Assumption

Anticipated difficulties	Solutions
Students may lack knowledge about some	Provide students with the meaning and
lexical items.	pronunciation of words.
	- Let students read the text again (if necessary).
	- Create a comfortable and encouraging environment
Students may have underdeveloped reading,	for students to speak.
speaking and co-operating skills.	- Encourage students to work in pairs, in groups so
	that they can help each other.
	- Provide feedback and help if necessary.

III. PROCEDURES

1. WARM-UP (5 mins)

a. Objectives:

- To stir up the atmosphere and activate students' knowledge about the figure they are going to learn about in the lesson;
- To enhance students' skills of cooperating with teammates.

b. Content:

- Flash game

c. Expected outcomes:

- Students join the activity enthusiastically and gain knowledge on the topic.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Flash game	- Students work in groups to	WARM-UP What is
- Have Ss play the flash game	do the activity.	this job?
- Give the instruction	- Listen to the teacher	6- 50-
- Show the pictures in Fast,	- Observe and remember	
Medium, and Slow	- Give the answers	Fast Medium Slow
- Have Ss to give the answers	- Correct	
- Correct		



	TOTAL . S.	What is
shop assistant	volunteer	this job?
P1089	6 ***	7002
babysitter	product reviewer	teaching assistant

- Teacher observes and gives feedback.

2. ACTIVITY 1: PRE-READING (9 mins)

a. Objectives:

- To get students learn vocabulary related to the topic;
- To activate Ss' background knowledge about the topic and get Ss involved in the lesson.

b. Content:

- Task 1: Work in pairs. Look at the pictures and discuss what you know about the jobs. (p.64)
- Pre-teach vocabulary

c. Expected outcomes:

- Students can identify some vocabulary related to the topic.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS	
Task 1. Work in pairs. Look at the pictures and discuss what you know about the jobs. (4			
mins)			
- Have Ss look at the pictures and	- Look at the pictures and	Questions:	
ask questions.	answer the questions.	- What do you see in the	
- Tell Ss that they are going to read	- Listen to the teacher.	picture?	
several advertisements for	- Share the ideas in front of the	- What do they do?	
common jobs that high school	class.	- Do you like to do these	
students can do.		jobs?	
- In stronger classes, ask Ss to			
brainstorm the jobs that are			
common for Ss to do especially			
during their holiday.			
- Invite some groups to share their			
ideas with the class before reading.			
Vocabulary pre-teaching (5 mins)			
- Teacher introduces the	- Students listen to the	New words:	
vocabulary.	teacher's explanation and	1. unpaid (adj)	
- Teacher explains the meaning of	guess the words.	2. wage (n)	
the new vocabulary by pictures.	- Students write down the new	3. donation (n)	
	words in their notebooks.	4. overtime pay (n)	
		5. responsibility (n)	



- Teacher checks students'	
understanding with the "Rub out	
and remember" technique.	
- Teacher reveals that these five	
words will appear in the reading	
text and asks students to open their	
textbook to discover further.	

- Teacher checks students' pronunciation and gives feedback.
- Teacher observes Ss' writing of vocabulary in their notebooks.

3. ACTIVITY 2: WHILE-READING (20 mins)

a. Objectives:

- To help Ss practise guessing the meanings of words/ phrases from context.
- To help Ss practise reading for general and specific information.

b. Content:

- Task 2: Read the adverts and choose the correct meanings of the highlighted words and phrases.
- Task 3: Read the adverts again and choose the most suitable headline for each one.
- Task 4: Read the adverts again and decide which job is most suitable for the following people. Write 1, 2, 3, 4, or 5.

c. Expected outcomes:

- Students can thoroughly understand the content of the text and complete the tasks successfully

u. Organisation		
TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Task 2: Read the adverts and choose the correct meanings of the highlighted words and		
phrases. (6 mins)		
- Ask Ss to read the whole text once	- Students read the text and	Answer key:
to get an overall idea.	locate the highlighted words	1. A
- Then have Ss focus on the	individually.	2. A
highlighted words and phrases,	- Students study the context	3. A
looking for context clues in the text	and do the tasks as required.	4. B
and working out the correct		5. A
meaning.		
- Encourage Ss to use the context in		
which the words are used rather than		
looking them up in the dictionary.		
- Have Ss discuss the context clues		
and compare answers in small		
groups.		



- Check answers as a class by		
inviting Ss to write them on the		
board.		
Task 3: Read the adverts again and	choose the most suitable headl	ine for each one. (7 mins)
- Ask Ss to read 5 headlines in 2 and	- Students read the headings	Answer key:
read the advertisements again to	first, then skim through each	1. E
match the headline with the correct	section.	2. B
advertisement.	- Students choose the heading	3. A
- Remind Ss to read the	that covers the ideas of the	4. C
advertisements carefully to find out	whole section.	5. D
the significant information which		
matches the heading.		
- Ask Ss to locate key information	- Students check answers with	
that helps them have the correct	the whole class and give	
answer.	explanations for their choice.	
- Check answers as a class. Write		
them on the board.		
Task 4: Read the adverts again and	decide which job is most suitab	ole for the following people.
Write 1, 2, 3, 4, or 5. (7 mins)		
- Ask Ss to read the descriptions of 5	- Students read the	Answer key:
people first. Make sure Ss	descriptions of 5 people	a. 3
understand all of them.	- Ss read the advertisements	b. 5
- Have Ss read the advertisements	and do the task.	c. 2
again and decide which job is most	- Students compare their	d. 4
suitable for each of the described	answers with partners and	e. 1
people.	then check with the whole	
- Ask Ss to give reasons for their	class.	
1		
answers by providing the		
information from the		
information from the advertisements.		
information from the		

- Teacher's observation on Ss' performance.
- Teacher's feedback and peers' feedback.

4. ACTIVITY 3: POST-READING (8 mins)

a. Objectives:

To help Ss use the ideas and language in the reading to express opinions and give reasons.

b. Content:



- Task 5: Work in pairs. Discuss the following questions. (p.65)

c. Expected outcomes:

- Students can use the language and ideas from the unit to talk about the job in the adverts that students find the most interesting.

d. Organisation

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS	
Task 5: Work in pairs. Discuss the following questions.			
- Ask Ss to review the	- Students practise speaking in	Suggested answers:	
advertisements quickly and	pairs.	• I find the teaching assistant	
note down some ideas for	- Students share their answers	job the most interesting because	
their answers.	with the whole class.	it will give me the opportunity	
- Encourage Ss to explain their	- Students listen and give	to improve my English skills. It	
answers using as many	feedback	will be exciting to supervise	
reasons as possible.		classroom activities and help	
- Invite Ss from different		teachers plan their lessons. It	
groups to give their answers to		will also be a great job to list on	
the class.		my CV.	
		• I find the shop assistant job	
		the most interesting because I	
		will have a chance to meet	
		many different people. It will	
		also be great fun to arrange	
		shop window displays. I would	
		also enjoy additional benefits	
		such as free meals and overtime	
		pay.	

e. Assessment

- Teacher's observation on Ss' performance.
- Teacher's feedback and peers' feedback.

5. CONSOLIDATION (3 mins)

a. Wrap-up

- Teacher asks students to talk about what they have learnt in the lesson.
- + Some vocabulary related to *Job advertisements*
- + Reading for specific information about *Job advertisements*
- + Discuss the job you find the most interesting.

b. Homework

- Learn by heart vocabulary
- Do exercises in the workbook.
- Talk about the job you find the most interesting with your friends.



- Prepare for the next lesson.

Board plan

Date of teaching

Unit 5: The world of work Lesson 3: Reading

* Warm-up

Flash game

Vocabulary

- 1. unpaid (adj)
- 2. wage (n)
- 3. donation (n)
- 4. overtime pay (n)
- 5. responsibility (n)
- Task 1: Look and discuss.
- Task 2: Read and choose the correct meanings.
- Task 3: Read and choose the most suitable headline.
- Task 4: Read and decide.
- Task 5: Discuss the questions.

* Homework



UNIT 5: THE WORLD OF WORK

Lesson 4: Speaking – Giving opinions about different jobs

I. OBJECTIVES

By the end of this lesson, Ss will be able to:

1. Knowledge

- Give opinions about different jobs

2. Competences

- Develop communication skills;
- Be collaborative and supportive in pair work and teamwork;
- Actively join in class activities.

3. Personal qualities

- Be proud and respectful of different jobs

II. MATERIALS

- Grade 12 textbook, Unit 5, Speaking
- Computer connected to the Internet
- Projector / TV
- hoclieu.vn

Assumption

Anticipated difficulties	Solutions
Students may lack vocabulary to deliver a	- Provide vocabulary and useful language before
speech.	assigning tasks.
	- Encourage students to work in groups so that
	they can help each other.
	- Give short, clear instructions and help if
	necessary.

III. PROCEDURES

1. WARM-UP (5 mins)

a. Objectives:

- To stir up the atmosphere and activate students' knowledge on the topic;
- To set the context for the speaking part.

b. Content:

- Watching a video

c. Expected outcomes:

- Students can guess the context for the speaking part.



d. Organisation:

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Watching a video	- Ss watch a video and answer	Link:
- Have Ss watch a video and	the question	https://www.youtube.com/watc
guess the video is about	- Ss share the ideas in front of	$\underline{h?v=7x0V0yr-13A}$
- Call on Ss to give the ideas	the class	
and give feedback		
- Teacher leads in the lesson.		

e. Assessment

- Teacher observes and gives feedback.

2. ACTIVITY 1: CONTROLLED PRACTICE (30 mins)

a. Objectives:

- To introduce more ideas for the main speaking task and get Ss involved in the lesson.
- To give Ss an opportunity to describe jobs and express opinions.

b. Content:

- Task 1: Read the descriptions of the following jobs. What do you think about each job? Write the adjectives that describe the nature of the job in the table. Use the words in the box to help you. (p. 66)
- Task 2: Work in pairs. Talk about the jobs in 1 using the adjectives. Compare your answers and explain your opinions and feelings. (p. 66)

c. Expected outcomes:

- Students can use the adjectives to describe the nature of the job.
- Students can explain their opinions and feelings about the jobs.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Task 1: Read the descriptions of the following jobs. What do you think about each job?		
Write the adjectives that describe the nature of the job in the table. Use the words in the box		
to help you. (10 mins)		
- Ask Ss to work in pairs and decide	- Students read the main	Suggested answers:
which adjectives are suitable for the	responsibility and decide	- Teaching assistant:
job descriptions.	which adjectives are suitable.	rewarding, important,
- Make sure the Ss understand the	- Ss give the answers and	stressful, etc.
adjectives and descriptions. In	explain.	- Event volunteer:
weaker classes, explain the meaning		demanding, rewarding,
of difficult adjectives to Ss when		tiring, etc.
necessary.		- Product reviewer:
- Note that Ss can use several		challenging, exciting,
adjectives to describe the job as long		demanding, etc.



as they can give reasons for their	- Shop assistant: stressful,
choice.	tiring, repetitive, etc.
- Check answers as a class by	- Babysitter: repetitive,
calling on pairs to read their	stressful, demanding, etc.
diagrams and explain the reasons for	
their answers.	

Task 2: Work in pairs. Talk about the jobs in 1 using the adjectives. Compare your answers and explain your opinions and feelings.

- Keep Ss working in the same pairs. Ask Ss to read the sample conversation in pairs and make sure they understand it.
- Have Ss choose a job in 1 and give their opinions about it.
- Ask Ss to base their opinions and feelings on the descriptions in 1 and use the example in their book to develop a similar conversation.
- Encourage Ss to express their true feelings and opinions. Go around the class and provide help when needed.
- Call on some pairs to read their conversation aloud to class.

- Read the sample conversation in pairs.
- Choose a job in 1 and give opinions about it
- Make a conversation
- Present in front of the class

Suggested answer:

A: I think working as a product reviewer is very demanding because I need to have technical skills such as understanding technology, writing scripts, and explaining products to people.

B: Some product reviewers present products in front of a camera, so you may need acting skills as well. If your videos are watched by thousands of viewers, you may become famous.

A: Even a few minutes of video footage requires a lot of work. I'd rather work as a shop assistant. It's a tiring job, but not very demanding.

B: I see ...

e. Assessment

- Teacher gives feedback on Ss' pronunciation and conversation.

3. ACTIVITY 2: LESS-CONTROLLED PRACTICE (8 mins)

a. Objectives:

To give Ss an opportunity to report their discussion results to the class

b. Content:

- Task 3: Work in groups. Compare your answers in 1 and 2, and report to the whole class. Use the questions below as cues. (p. 66)



c. Expected outcomes:

- Students can report their discussion results to the class.

d. Organisation

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Task 3: Work in groups. Compare your answers in 1 and 2, and report to the whole class. Use		
the questions below as cues.		
- Have Ss form groups to find	- Students work in groups to do	Suggested answer:
out which adjectives their	the task	The most common adjective to
members have used in 2,	- Ss present their ideas to the	describe a product reviewer is
which job they like or dislike	class.	'challenging' because it
and what common reasons are.		requires technical skills that
- Remind Ss to use the ideas		we may not be good at.
already given in the previous		However, we also think that
activities. In stronger classes,		this challenge will test our
encourage Ss to expand on		ability to handle work
their answers.		pressures.
- Call on some groups to		Most of the people in my
present their ideas to the class.		group prefer the teaching
		assistant job because it adds
		value to our CVs. On the other
		hand, the least preferred job is
		being a babysitter because
		taking care of small children
		can be boring.

e. Assessment

- Teacher checks students' pronunciation and gives feedback.

4. CONSOLIDATION (2 mins)

a. Wrap-up

- Teacher asks students to talk about what they have learnt in the lesson.
- + Giving opinions about different jobs: teaching assistant, event volunteer, product reviewer, shop assistant, babysitter.

b. Homework

- Do exercises in the workbook.
- Practise giving opinion about other jobs
- Prepare for the next lesson.

Board plan



Date of teaching

Unit 5: The world of work Lesson 4: Speaking

* Warm-up

Watching a video

Task 1: Read and write the adjectives. Task 2: Talk about the jobs in Task 1.

Task 3: Compare and report.

* Homework



UNIT 5: THE WORLD OF WORK

Lesson 5: Listening – Enquiry about a job vacancy

I. OBJECTIVES

By the end of this lesson, Ss will be able to:

1. Knowledge

- Listen for main ideas and specific information in a phone conversation about a job vacancy

2. Competences

- Be collaborative and supportive in pair work and teamwork;
- Develop listening skills.

3. Personal qualities

- Awareness of the skills and qualities required for future professions.
- Develop self-study skills;
- Actively join in class activities.

II. MATERIALS

- Grade 12 textbook, Unit 5, Listening
- Computer connected to the Internet
- Projector / TV
- hoclieu.vn

Language analysis

Form	Pronunciation	Meaning	Vietnamese equivalent
1. interfere with	/ˌɪntəˈfɪə(r) wɪð/	prevent something from	can thiệp, ảnh
		succeeding	hưởng
2. order (n)	/ˈɔːdə(r)/	a request for food or drinks	thức ăn được gọi
		in a restaurant	trong nhà hàng
3. bill (n)	/bɪl/	a piece of paper that tells you	hóa đơn
		how much you must pay	
4. wait on tables	/weit on 'teiblz/	served food or drinks,	phục vụ đồ ăn,
		especially to customers in a	thức uống trong
		café or restaurant	nhà hàng

Assumption

Anticipated difficulties	Solutions
Students may lack vocabulary to deliver a	- Provide vocabulary and useful language
speech.	before assigning tasks.



	- Encourage students to work in groups so that
	they can help each other.
	- Give short, clear instructions and help if
	necessary.
Students cannot follow the speed of the	- Make sure they understand the meaning and
recording.	pronunciation of important words.
	- Teach them the skill of underlining key
	words in the questions before they listen.
	- Play more time if necessary.

III. PROCEDURES

1. WARM-UP (5 mins)

a. Objectives:

- To help Ss understand and activate their knowledge of the topic;

b. Content:

- Watching a video and brainstorming

c. Expected outcomes:

- Students can answer the questions through watching a video

d. Organisation

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Watching a video and	- Students answers the	Questions:
brainstorming	questions	- What do you know about
- Ask Ss some questions about job	- Watch a video and	Job Enquiries?
enquiries	brainstorm the ideas.	- Have you ever called any
- Have Ss watch a video and	- Give the answers and	company or organisation for
brainstorm what kind of	correct.	a job you want to apply for?
information that Ss want to know		- What kind of information
about job vacancy		do you want to know?
- Play the video.		Link: LISTENING
- Call on some Ss to give the		CAMBRIDGE IELTS 9
answers and correct.		TEST 1 SECTION 1 - Có
		giải nghĩa Tiếng Việt

e. Assessment

- Teacher corrects for students (if needed)

2. ACTIVITY 1: PRE-LISTENING (9 mins)

a. Objectives:



- To introduce some words and phrases to help Ss understand the listening and get Ss involved in the lesson.

b. Content:

- Task 1: Choose the correct meanings of the underlined words and phrases.
- Vocabulary pre-teaching

c. Expected outcomes:

- Students understand the meaning and know how to pronounce some words.

d. Organisation

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS	
Task 1: Choose the correct meanings of the underlined words and phrases. (4 mins)			
- Ask Ss to read the four	- Read the vocabulary and	Answer key:	
vocabulary items and have Ss	guess the meaning	1. A	
guess their meaning.	- Listen to the teacher	2. B	
- In weaker classes, read the	- Solve the task	3. A	
definitions and check your	- Give the answers and	4. A	
understanding of the vocabulary.	correct.	Vocabulary:	
- Have Ss do the matching in		1. interfere with	
pairs or individually.		2. order (n)	
- Check answers as a class.		3. bill (n)	
Further explain to Ss if		4. wait on tables	
necessary.			
- Ask Ss to copy down the			
vocabulary.			

e. Assessment

- Teacher checks students' pronunciation and gives feedback.
- Teacher observes Ss' writing of vocabulary in their notebooks.

3. ACTIVITY 2: WHILE-LISTENING (20 mins)

a. Objectives:

- To help Ss practise listening for the main idea and specific information.

b. Content:

- Task 2: Listen to a conversation between Mark and a restaurant manager, and decide whether the statements are true (T) or false (F). (p. 67)
- Task 3: Listen to the conversation again and complete the notes. Use no more than TWO words for each gap. (p. 67)

c. Expected outcomes:

- Students can catch the main idea as well as specific details of the recording and complete the tasks successfully.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS



Task 2: Listen to a conversation between Mark and a restaurant manager, and decide	•
whether the statements are true (T) or false (F). (10 mins)	

- Tell Ss that they're going to listen to a telephone conversation between Mark and a woman from Viet Organic Garden Restaurant.
- Have Ss read the statements and may have a guess whether the statements are true or false. Elicit or explain any unfamiliar or difficult words.
- Play the recording and have Ss do the activity.
- Check answers as a class. In stronger classes, ask Ss to explain their answers using the information from the recording.
- Play the recording again if many Ss have incorrect answers, pausing at the places where they can find the information for their answers.

- Pay attention to the scene.
- Read the statements and listen to the teacher's explanation.
- Ss listen to the recording and do the task.
- Give the answers and explanation for the answers
- Correct.

Answer key:

- 1. T
- 2. F
- 3. T
- 4. F

Task 3: Listen to the conversation again and complete the notes. Use no more than TWO words for each gap. (10 mins)

- Ask Ss to read the text in the note. Make sure they understand they need to write no more than three words in each gap.
- Encourage them to guess what part of speech might fit each gap.
- Play the recording once (or twice in weaker classes) for Ss to complete the table.
- Ask Ss to work with a partner to compare their answers.
- Check answers by calling on some Ss to write their answers on the board or read them aloud.
- Play the recording again if many Ss have incorrect answers, pausing at

- Read the text in the note.
- Guess the part of speech.
- Listen to the recording to complete the table.
- Compare the answers with a partner.
- Give the answers on the board.
- Correct.

Answer key:

- 1. 12/ twelve
- 2. greet
- 3. bill payments
- 4. listen to
- 5. maths skills
- 6. next week



the places where they can get the	
correct information.	

- Teacher's observation of Ss' performance.
- Teacher's feedback and peers' feedback.

4. ACTIVITY 3: POST-LISTENING (8 mins)

a. Objectives:

- To give Ss an opportunity to personalise the language and ideas from the listening in a speaking task.

b. Content:

- Task 4: Work in pairs. Discuss the following questions. (p.67)

c. Expected outcomes:

- Students can use the language and ideas from the unit to talk about qualities and skills that are required as a server and other jobs.

d. Organisation

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS	
Task 4: Work in pairs. Discuss the question. (8 mins)			
- Ask some lead-in questions	- Answer the eliciting	Suggested answers:	
to see whether Ss want to be a	questions.	According to what we hear, as a	
server, e.g., Do you want to be	- Work in groups to discuss the	server we can develop	
a server? Why? Why not?	questions.	important skills such as verbal	
- Put Ss into groups and have	- Students share their ideas to	communication, active	
them discuss the questions	the whole class.	listening, good memory,	
given in 4.		teamwork, food safety	
- Remind Ss that they can use		knowledge, numeracy, time-	
the reasons from the listening		management, multi-tasking,	
to support their opinions. In		and patience. These are also	
stronger classes, encourage		skills useful in many other jobs.	
them to come up with their		For example, no matter what	
own ideas to support their		job you choose, good	
point of view.		communication is essential, so	
- Invite some groups of Ss to		you can give clear instructions	
present a summary of their		and avoid miscommunication.	
discussion to the class.		We think that all types of jobs	
		require good time-management	
		and the ability to plan your	
		workload effectively to meet	
		deadlines.	

e. Assessment



- Teacher's observation on Ss' performance.
- Teacher's feedback and peers' feedback.

5. CONSOLIDATION (3 mins)

a. Wrap-up

- Summarise the main points of the lesson.
- + Some vocabulary related to job enquiry
- + Listening for specific information about *job enquiry*

b. Homework

- Learn by heart vocabulary
- Do exercises in the workbook.
- Prepare for the next lesson

Board Plan

Date of teaching

Unit 5: The world of work Lesson 5: Listening

*Warm-up

Watching a video and brainstorming

Vocabulary

- 1. interfere with
- 2. order (n)
- 3. bill (n)
- 4. wait on tables

Task 1: Choose the correct meanings.

Task 2: Listen and decide T or F.

Task 3: Listen and complete.

Task 4: Discuss the questions.

*Homework



UNIT 5: THE WORLD OF WORK

Lesson 6: Writing – A job application letter

I. OBJECTIVES

By the end of this lesson, Ss will be able to:

1. Knowledge

- Know how to write an application letter
- Write a job application letter

2. Competences

- Develop writing skills, in terms of vocabulary, grammar, coherence and cohesion;
- Be collaborative and supportive in pair work and teamwork;

3. Personal qualities

- Awareness of how to write a job application letter for future professions.

II. MATERIALS

- Grade 12 textbook, Unit 5, Writing
- Computer connected to the Internet
- Projector / TV
- hoclieu.vn

Assumption

Anticipated difficulties	Solutions
Students may have underdeveloped	- Encourage students to work in pairs, in
listening, writing and co-operating skills.	groups so that they can help each other.
	- Provide feedback and help if necessary.

III. PROCEDURES

1. WARM-UP (5 mins)

a. Objectives:

- To create an active atmosphere in the class before the lesson;
- To lead into the new lesson.

b. Content:

- Chatting and reviewing

c. Expected outcomes:

- Students can remember the knowledge of the old lesson.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Chatting and reviewing	- Students listen to the	Questions:
- Have Ss answer some questions.	questions and answer.	- Do you remember them?



- Call on Ss to give the answers.	- Give the answers.	- What is the name of the
- Correct.	- Students check their answers	restaurant?
- Lead into the new lesson.	with the class.	- What does Mark call Viet
		Organic Garden for?
		- What does he need to apply
		for the job?

- Teacher observes and gives feedback.

2. ACTIVITY 1: PRE-WRITING (10 mins)

a. Objectives:

- To help student understand the format of an application letter and develop ideas for their writing

b. Content:

- Task 1: Read the job application letter for a part-time server below. Label the communicative functions (1-4) with the phrases in the box.

c. Expected outcomes:

- Students can understand the format of an application letter and develop ideas for their writing.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Task 1: Read the job application letter for a part-time server below. Label the communicative		
functions (1-4) with the phrases in the box. (10 mins)		
- Ask Ss to look at the application	- Look at the application letter	Answer key:
letter for a part-time server for Viet	for a part-time server for Viet	1. A
Organic Garden Restaurant.	Organic Garden Restaurant.	2. D
- Explain the structure of an	- Listen to the teacher's	3. B
application letter and its elements. In	explanation	4. C
stronger classes, ask Ss to do this by	- Pay attention to how the letter	
themselves because they already	is organised.	
learned this in grade 10.	- Work in pairs and match	
- Tell Ss to pay close attention to	- Give the answers and correct	
how the letter is organised (sender's	- Read the tips.	
address, date, receiver's address,		
opening, closing).		
- Have Ss work in pairs, study the 4		
elements of the letter and match each		
one with one of the paragraphs of the		
letter.		
- Note that these four elements are		
also major parts of an application		
letter.		



- Checks answers as a class.	
- Ask Ss to read the tips for writing	
and prepare for the writing part.	

- Teacher checks students' answers as a whole class.

3. ACTIVITY 2: WHILE-WRITING (15 mins)

a. Objectives:

- To help Ss practise writing an application letter for the position of a part-time receptionist.

b. Content:

- Task 2: Write a letter (150-180 words) applying for the position of a part-time receptionist. Use the model and tips in 1, and the suggestions below to help you.

c. Expected outcomes:

- Students can write an application letter for the position of a part-time receptionist

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS	
Task 2: Write a letter (150-180 words) applying for the position of a part-time receptionist.			
Use the model and tips in 1, and the suggestions below to help you. (15 mins)			
- Explain all the tips in 1 and	- Students brainstorm for the	Suggested answer:	
make Ss understand them all.	ideas and the language	2222 Nguyen Trai Road, Thanh	
- Give Ss time to write an	necessary for writing	Xuan District, Ha Noi	
application letter in groups of 4.	- Students write the first draft	Viet Organic Garden Restaurant	
- Remind Ss to use the model	in groups on the posters using		
and tips in 1, and the given	the ideas in task 1.	1036 Hang Dau Street, Hoan	
suggestions to help them with	- Swap their writing with a	Kiem District, Ha Noi	
the writing practice.	partner for peer feedback (if		
- Walk around the class and	time allows).	Ha Noi, 16 July 20	
offer help. When walking round	- Stick the posters on the	Dear Sir or Madam,	
the class to monitor, make a	board.	Re: Application for the position	
note of common mistakes. After		of a part-time receptionist	
all Ss finish the writing task,		I am writing to apply for the	
write these on the board, making		position of a part-time	
sure they are anonymous. Ask		receptionist that you advertised	
Ss to correct them as a class.		on your website.	
- If time allows, encourage Ss to		I am in my final year of	
swap their writing with a partner		secondary school and have	



for peer feedback. Ask them to
focus on both the content and
language in their comments.
Encourage Ss to make some
revisions based on their
partners' suggestions.

- Ask Ss to stick the posters on the board.

some experience in the hospitality industry. Last summer, I worked as a parttime receptionist for a local restaurant. My responsibilities included meeting and greeting the customers and taking them to their tables. I also answered the phone and took bookings. I consider myself to be reliable, hard-working and enthusiastic. I can speak English fluently, so I can communicate with foreign guests quite comfortably. I would be delighted to meet you in person to discuss my application. I am available for an interview on any afternoon. If my application is successful, I will be able to start work after the 15th of August when I finish my exams. I look forward to hearing from you soon. Yours faithfully, Nguyen Van Nam

e. Assessment

- Teacher gives corrections and feedback.

4. ACTIVITY 3: POST-WRITING (12 mins)

a. Objectives:

- To do a cross-check and final check on students' writing.

b. Content:

- Students exchange their work for cross-checking.

c. Expected outcomes:

- Students can evaluate others' work as well as improve their own pieces of writing.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Cross-checking		



- Teacher has the pairs swap and gives feedback on each other's writing. Teacher shows a writing rubric to help Ss do the peer review.
- Ss do the task as required.
- After peer review, Ss give the writing back to the owner and discuss how to improve it.
- Teacher then chooses one piece of writing and gives feedback on it as a model.
- Teacher chooses some useful or excellent words/ phrases/ expressions/ word choices Ss have used to give suggestions to other Ss.
- Teacher chooses some typical errors and corrects as a whole class without nominating the Ss' names.

- Students swap their piece of writing with their partners and give peer review.

Writing rubric

- 1. Organisation: .../10
- 2. Legibility: .../10
- 3. Ideas: .../10
- 4. Word choice: .../10
- 5. Grammar usage and mechanics: .../10

TOTAL: .../50

e. Assessment

- Teacher's observation on Ss' performance, provides help if necessary.
- Teacher's feedback and peers' feedback.

4. CONSOLIDATION (3 mins)

a. Wrap-up

- Summarise the main points of the lesson.
- + How to write an application letter
- + Write an application letter

b. Homework

- Do exercises in the workbook.
- Complete the writing in your notebook.
- Prepare for the next lesson.

Board Plan

Date of teaching

Unit 5: The world of work Lesson 6: Writing

*Warm-up

Chatting and reviewing



- Task 1: Read and label.
- Task 2: Write a letter (150-180 words) applying for a job.
- Peer review
- *Homework



UNIT 5: THE WORLD OF WORK

Lesson 7: Communication and Culture / CLIL

I. OBJECTIVES

By the end of this lesson, Ss will be able to:

1. Knowledge

- Expand vocabulary with the topic of the unit;
- Gain knowledge about some unusual jobs
- Know how to express anxiety and respond to it

2. Competences

- Develop communication skills and creativity;
- Develop presentation skills;
- Be collaborative and supportive in pair work and teamwork.

3. Personal qualities

- Aware of how to express anxiety and respond to it
- Aware of some unusual jobs in the world
- Actively join in class activities.

II. MATERIALS

- Grade 12 textbook, Unit 5, Communication and Culture / CLIL
- Computer connected to the Internet
- Projector / TV
- hoclieu.vn

Language analysis

Hasful annussians			
Useful expressions			
Expressing anxiety	Responding		
 I'm really worried/nervous about I can't concentrate on anything. I couldn't sleep last night. I can't help/stop thinking about it. I'm afraid that I'll make a mistake during 	Stop worrying/thinking about it.You'll be fine.You've got nothing to worry about.		

Assumption

Anticipated difficulties	Solutions
Students are reluctant to work in groups.	- Encourage students to work in pairs and in
	groups so that they can help each other.



	- Provide feedback and help if necessary.
	- Explain expectations for each task in detail.
	- Continue to explain task expectations in small
Strudents may leak ve askulam to deliver a	chunks (before every activity).
Students may lack vocabulary to deliver a	- Provide vocabulary and useful language before
speech.	assigning tasks.
	- Encourage students to work in groups so that
	they can help each other.

III. PROCEDURES

1. WARM-UP (7 mins)

a. Objectives:

- To stir up the atmosphere and activate students' knowledge on the topic;
- To enhance students' skills of cooperating with teammates.

b. Content:

- Game: Crosswords

c. Expected outcomes:

- Students can review some words in the old lesson and guess the keyword.

d. Organisation

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Game: CROSSWORDS	- Students join the game and	Answer key:
- Teacher divides class into two	answer the questions.	1. teaching assistant
groups		2. accountant
- Asks Ss to choose the number and		3. exciting
answer the question to get the		4. boring
crossword.		5. product reviewer
- If the answer is correct, they get		6. volunteers
one point for their team. If the		7. babysitter
answer is incorrect, the chance is		-> ANXIETY
transferred to the other team.		
- If the students guess the keyword,		
they get 3 points for their team.		
- The team with the highest score is		
the winner.		

e. Assessment

- Teacher observes the groups and gives feedback.



2. ACTIVITY 1: EVERYDAY ENGLISH (13 mins)

a. Objectives:

- To provide model conversations in which speakers express and respond to anxiety;
- To review expressions for expressing and responding to anxiety.

b. Content:

- Task 1: Listen and complete the conversations with the expressions in the box. Then practise them in pairs.
- Task 2: Work in pairs. Use the models in 2 to make similar conversations for these situations. One of you is A, the other is B. Use the expressions below to help you.

c. Expected outcomes:

- Students can use appropriate language to express pleasure and happiness and respond in certain situations.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS		
Task 1: Listen and complete the con	Task 1: Listen and complete the conversations with the expressions in the box. Then practise			
them in pairs. (4 mins)				
- Check if Ss know any phrases for	- Answer some questions	Answer key:		
expressing and responding to anxiety	- Read through the	1. B		
by asking, e.g. What would you do if	expressions in the box and the	2. C		
you haven't revised carefully for the	incomplete conversations	3. D		
exam tomorrow? (I'm so worried	- Students listen to the	4. A		
about the exam tomorrow.) What	recording.			
would you tell me if I am so worried	- Students complete the			
about it? (You'll be fine.)	conversation with words in			
- Ask Ss to read through the	the box.			
expressions in the box and the	- Students practise the			
incomplete conversations, and check	conversation in pairs.			
comprehension.				
- In stronger classes, have Ss				
complete the gaps based on context				
clues in the conversations.				
- In stronger classes, play the				
recording once for Ss to check their				
answers. In weaker classes, play it				
twice, the first time just to listen and				
the second time to write the letters				
for the expressions they hear in the				
gaps.				



- Check answers as a class by asking	
the questions and having Ss read out	
the complete answers.	
- Ask Ss to practise the	
conversations in pairs.	

Task 2: Work in pairs. Use the models in 2 to make similar conversations for these situations. One of you is A, the other is B. Use the expressions below to help you. (9 mins)

- Have Ss read the useful expression
- Have Ss read the situations and check to understand.
- Revise common expressions used to express and respond to anxiety. In weaker classes, go through the expressions in the table and check to understand.
- Put Ss into pairs. Give them a few minutes to come up with ideas to support their answers.
- Allow Ss enough time to practise their conversations. Then invite some pairs to role-play them in front of the class.
- Praise for good effort, clear pronunciation, fluent delivery, and interesting ideas

- Ss read the useful expression
- Read the situations
- Practise the role-play conversation, based on the two situations.
- Swap the role and continue practising.
- Perform in front of class.

Sample conversations:

1.

- A: It's my first day at work tomorrow. I'm so nervous about starting a job as a teaching assistant at Hanoi School English. Will I be able to make friends with my colleagues?
- **B:** Stop thinking about it, Mai. You'll be fine. Just go to bed early and arrive at work on time. And be nice to everybody.

2.

- A: I'm afraid I've sent an email to the wrong customer. I'm worried that he'll complain about me to my manager. I can't stop thinking about it.
- **B:** Don't worry. Just send a follow-up email to explain to the customer. Everybody can make mistakes.

e. Assessment

- Teacher checks students' answers as a whole class.

3. ACTIVITY 2: CULTURE (18 mins)

a. Objectives:

- To help Ss learn about unusual jobs around the world.
- To help Ss relate what they have learnt about unusual jobs to their own experiences.

b. Content:



- Task 1: Read the texts and answer the questions.
- Task 2: Work in pairs. Discuss the following questions.

c. Expected outcomes:

- Students can recognise the qualities of the jobs and give opinions about some unusual jobs in the world.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Task 1: Read the texts and answe	er the questions. (7 mins)	
- Have Ss watch a video and	- Watch and answer	Suggested answers:
answer the question.	- Give the ideas	1. Cleaners of the world's
- Play the video.	- Listen to the teacher	highest building.
- Call on some students to give	- Look at the pictures and	2. Train pushers
ideas.	answers	3. Golf balls divers.
- Give feedback.	- Read the text and do the task	
- Show the pictures and ask Ss to	individually.	
give the name of the jobs.	- Give the answer and correct.	
- Tell Ss that they are going to		
read about some unusual jobs. As		
they read, they should answer the		
question.		
- Have Ss read the text and do the		
task.		
- Check answers as a class.		
Task 2: Work in groups. Discuss	the questions. (11 mins)	
- Have Ss work in pairs to discuss	- Students work in groups to	Suggested answers:
the job they find most interesting.	discuss the question.	I think being a high-rise
- Ask Ss some specific questions,	- Students share their ideas in	window cleaner is the most
e.g. Why do you think being a	front of the class.	interesting job. It is exciting
window cleaner for a high		to hang off a skyscraper and
building is interesting? Do you		see the world below you.
think it is too dangerous?		Because of its risky nature, it
- Call on some Ss to present their		also offers high pay. It is
ideas in front of the class.		easy to find a job as a high-
- In stronger classes, ask them to		rise window cleaner
discuss other usual jobs that they		nowadays because there are
know and support them with		so many skyscrapers in every
necessary information about the		big city.
jobs.		I think working as a trainer
- Give feedback.		pusher is the most interesting
		job. It may sound crazy, but



pushing people into a train
can be lots of fun, especially
when they don't complain
and want to be pushed, so
they can get to their office on
time.
I have read about some other
unusual jobs, such as being a
pet food taster. In this role,
people will have to evaluate
products based on their
packaging, smell, nutritional
value, and yes, even the
texture and taste.

e. Assessment

- Teacher gives feedback on the student's opinions and pronunciation.

4. EXTRA ACTIVITY (5 mins)

a. Objectives:

- To help Ss discuss the topic further.

b. Content:

- Discuss the questions

c. Expected outcomes:

- Students can use the knowledge to discuss the topic further

d. Organisation

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS			
Discuss the questions (5 mins)	Discuss the questions (5 mins)				
- Have Ss work individually and	- Think about the questions	Questions:			
discuss the questions	and then answer.	1. What job would you like to			
- Call on some Ss to give ideas	- Some students give ideas and	do in the future?			
	others give feedback or	2. Imagine tomorrow is the			
	comment.	interview day for that job,			
		what would you do to avoid			
		feeling anxious?			

e. Assessment

- Teacher gives feedback on the student's opinions and pronunciation.

5. CONSOLIDATION (3 mins)

a. Wrap-up



- T asks Ss to talk about what they have learned in the lesson.

b. Homework

- Do exercises in the workbook.
- Prepare for Lesson 8 Looking back and project.

Board Plan

Date of teaching

Unit 5: The world of work Lesson 7. Communication and Culture / CLIL

*Warm-up

Game: Crosswords

*Everyday English

Task 1: Listen and complete. Then practise.

Task 2: Make similar conversations.

*Culture

Task 1: Read and answer the questions.

Task 2: Discuss the questions.

* Discuss the questions

* Homework



UNIT 5: THE WORLD OF WORK

Lesson 8: Looking back and project

I. OBJECTIVES

By the end of this lesson, Ss will be able to:

1. Knowledge

- Review the vocabulary and grammar of Unit 5;
- Apply what they have learned (vocabulary and grammar) into practice through a project.

2. Core competence

- Develop communication skills and creativity;
- Develop presentation skills;
- Develop critical thinking skills;
- Be collaborative and supportive in pair work and teamwork;
- Actively join in class activities.

3. Personal qualities

- Be respectful of different jobs;
- Establish a foundation for career choices in the future;
- Develop self-study skills.

II. MATERIALS

- Grade 12 textbook, Unit 5, Looking back and project
- Computer connected to the Internet
- Projector / TV/ pictures and cards
- hoclieu.vn

Assumption

Anticipated difficulties	Solutions
Students may have underdeveloped speaking,	- Encourage students to work in pairs and in
writing and co-operating skills when doing the	groups so that they can help each other.
project.	- Provide feedback and help if necessary.
Some students will excessively talk in the	- Explain expectations for each task in detail.
class.	- Continue to explain task expectations in
	small chunks (before every activity).

III. PROCEDURES

1. WARM-UP (5 mins)

a. Objectives:

- To stir up the atmosphere and activate students' knowledge on the topic;
- To enhance students' skills of cooperating with teammates.



b. Content:

- Game: Brainstorming

c. Expected outcomes:

- Students can bring together all the different knowledge they have learned from various subjects.

d. Organisation

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
Game: Brainstorming - Ss work in 4 teams T prepare 4 posters for 4	- Work in 4 teams to fill in the blank Stick the posters on the	WARM-UP Fill in the blank Oct an overview about the bosis Uses in a second specific in a phone conversition about the world Streading and conversition about the world Writing and specific information loss and specific information in a phone conversition about the world
- The team has more correct answers and the fastest will be the winner.	board and correct.	chillenging relevant, bons, comply, country, constitute, constitut
		Cot on occenies about the high: Sheware another and second content of the high: Sheware another and second content of the high content of the hi

e. Assessment

- Teacher observes the groups and gives feedback.

2. ACTIVITY 1: LOOKING BACK (12 mins)

a. Objectives:

- To help Ss revise stressed auxiliary and modal verbs.
- To help Ss revise words and phrases they have learned in the unit.
- To help Ss revise simple, compound, and complex sentences.

b. Content:

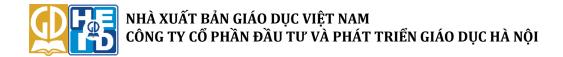
- **Pronunciation:** Read the conversations and underline the stressed auxiliary and modal verbs. Listen and check. Then practice saying the sentences in pairs.
- Vocabulary: Choose the correct words to complete these sentences
- Grammar: Circle the mistake in each sentence. Then correct it.

c. Expected outcomes:

- Students can use the knowledge they have learnt in this unit to complete the tasks successfully.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS			
Pronunciation: Read the conversations and underline the stressed auxiliary and modal verbs.					
Listen and check. Then practice saying the sentences in pairs. (4 mins)					





- Ask Ss to listen to	the	
recording and under	line t	he
auxiliary and modal verbs that		
are stressed.		
C1 1	1	1

- Check answers as a class by playing the recording several times if needed.
- Ask Ss to practise the questions in pairs. Draw their attention to the verbs that are stressed.
- Call on some Ss to read the questions out loud in front of the class.
- Give feedback.

- Listen to the recording and underline the auxiliary and modal verbs that are stressed
- Give the answers
- Practise the questions in pairs.
- Read the questions out loud in front of the class

Answer key:

- 1. *A*: Have you started working for the new company?
- **B:** Yes, I <u>have</u>. I started last week.
- 2. A: Can people with no experience apply for this job?
- **B:** Yes, they <u>can</u>. We provide on-the-job training.
- 3. A: Do you like your job?
- **B:** Yes, I do. I wasn't interested in the job at first, but I am interested in it now.
- 4. A: You <u>haven't</u> sent the email to the customer.
- **B**: I <u>have</u>.

Vocabulary: Choose the correct words to complete these sentences. (4 mins)

- Ask Ss to choose the correct word in each of the sentences.
- Have Ss do this activity individually, then compare their answers with their partners.
- Check answers by asking Ss to play the game TUG OF WAR.
- Ss do the activity individually.
- Compare the answers with the partners.
- Play the game to check the answers.
- Correct the answers.

- Answer key:
- 1. relevant
- 2. employed
- 3. bonus
- 4. challenging

Grammar: Circle the mistake in each sentence. Then correct it. (4 mins)

- Explain to Ss that each sentence contains one mistake and ask them to find the mistakes and correct them.
- Have Ss do this activity individually, then compare their answers with their partners.
- Check answers by asking individual Ss to write the sentences on the board. Have Ss explain what grammatical form they have used and why.
- Ss do the activity individually.
- Compare the answers with the partners.
- Ss identify the incorrect part, give corrections and reasons for their corrections

Answer key:

- 1. A (Despite => Although)
- 2. C (so => because)
- 3. B (such that \Rightarrow so that)
- 4. C (but \Rightarrow but also)

e. Assessment

- Teacher obverses Ss's work and gives feedback.



3. ACTIVITY 2: PROJECT (28 mins)

a. Objectives:

- To provide an opportunity for Ss to develop their research and collaboration skills, and to practise giving a poster or powerpoint presentation.

b. Content:

- Student part-time jobs

c. Expected outcomes:

- Students practice giving a presentation.

TEACHER'S ACTIVITIES	STUDENTS' ACTIVITIES	CONTENTS
- As Ss have prepared for the project	- All groups exhibit their	Students' presentations
throughout the unit, the focus of this	posters and make	
lesson should be on the final product,	presentations.	
which is a poster/ PowerPoint	- When one group makes a	
presentation.	presentation, others listen and	
- Have Ss work in their groups. Give	complete the evaluation sheet.	
them a few minutes to get ready for		
their presentations. Ask them to		
decide who is going to present and		
answer questions about it.		
- Give Ss a checklist for peer and		
self-assessment. Explain that they		
will have to tick appropriate items		
while listening to their classmates'		
presentations and asking questions		
about them. They should also write		
comments if they have any. The		
group representatives should also		
complete their self-assessment		
checklist.		
- If necessary, go through the		
assessment criteria to make sure Ss		
are familiar with them.		
- Give Ss enough time to study all		
posters and complete the checklists.		
Then have them sit down and vote		
for the best poster.		
- You can also give Ss marks for		
their posters and poster presentations		



as part of their continuous	
assessment.	

e. Assessment

- Teacher gives comments and feedback to all presentations.

4. CONSOLIDATION (3 mins)

a. Wrap-up

- T asks Ss to talk about what they have learned in the lesson.

b. Homework

- Do exercises in the workbook.
- Prepare for the next lesson.

Board Plan

Date of teaching

Unit 5: The world of work Lesson 8: Looking back and project

- *Warm-up
- * Looking back
- Pronunciation
- Vocabulary
- Language
- * Project: Student part-time jobs

*Homework

